

**Queensferry Business Association
Committee Meeting
6 December 2011
at 27 High Street, South Queensferry**

Present: Fiona Grant, Ed Kelly, Diane Brown, Andrew Bourke, Ruth Dewar

Apologies: Karen Grant

	Action
<p>1. Welcome: A welcome was given to the committee, and new member, Ruth Dewar.</p> <p>2. Minutes: As none present at this meeting were present at the last committee meeting of 25 October, there was no verification. However, the minutes were accepted.</p> <p>3. Treasurer's report: No updates since the AGM when the balances were: Standard business a/c £487.29; cash management a/c £1151.87. Moira Cunningham has agreed to stay on as joint signatory on cheques until a new treasurer is in post.</p> <p>4. Election of committee posts: Chairman – Andrew Bourke was nominated, seconded and unanimously accepted; Fiona Grant has agreed to stay on as Secretary, which was unanimously accepted. Diane Brown is to stay on as the liaison officer with the QDCC. The posts of treasurer and membership secretary are still vacant.</p> <p>5. BIDs update: Diane Brown reported that the BIDs steering group are working hard to canvas support from all 240 businesses that will be able to vote (June 2012). There have been a number of successful events, including a networking night and Christmas market. Diane remarked that some businesses have expressed the opinion that they aren't sure what the QBA does and whether it is in their interest to be involved with the QBA and the BID. This led to discussion about the future of the QBA. It was agreed by all that we will continue, as the QBA is a voice for all local businesses, large and small, or those businesses with an interest in SQF, whereas the BID is only for rateable businesses. The QBA will support the Queensferry Ambition BID application. It was agreed by all that if the BID is successful that the QBA could look to become an associate member of the BID group, which could give non-BID businesses a gateway to some of the BID benefits.</p> <p>6. Matters rising: 6.1 Membership: FG reported that this is still an ongoing problem, with many members not having paid subs for over a year. RD suggested we contact all the businesses we have on our records and encourage them to pay and along with this, that our new chairman, AB, will compose a letter outlining the immediate vision of the QBA.</p> <p>6.2 QBA future: it was agreed by all that there was a matter of urgency to secure the future of the QBA so the committee will meet again in one week to outline the vision.</p> <p style="text-align: center;">Date of next meeting: Tuesday 13th December 2011 5:30pm At JW Physiotherapy clinic, 27 High Street, SQF</p>	<p style="text-align: center;">RD/AB</p>