

Queensferry Business Association Annual General Meeting Minutes

at Dundas Castle, 7pm, Thursday 22 November 2007

Present: Wil Tunnel, Laura Socha, Kay Blair, Gerardine Durkin, Joanne McDonald, Kirsty Hodge, Charles Blackwell, Douglas Flett, Fiona Christie, Lucy Sillitoe, John Carson, Keith Giblett, Robbie Kyle, Anne Cross, Bruce Beaton, Duncan Walker, Ben Brogan John Murphy, Aideen Murphy, Stewart Anderson.

Apologies: Moira Cunningham, Rona Martin, Linda Edgar

Welcome & Chairman's Report from Douglas Flett. Report covered the following -

- *Appreciation given to earlier chairmen, Peter McKinney, Charles Fletcher, Paul Hart and for a short time, Dawn Carvisiglia, who all put in much time and energy into the QBA.*
- *Particular note of Paul's service and recent critical illness. We wish him a speedy recovery.*
- *Thanks of others who have served on the committee over the past 8 years – Calmyn Lamb, Jim Anderson, Jean Bryden (Winning), Donald Ford, Colin Aston, Fraser Kerr, Kate Gibb, Colin Hart, Josie Bonnar, Alex Lauder, Jimmy Liddle, Arnold Bark and Janette Anderson.*
- *2007 – a year of illness, change and re-location for committee*
- *Serving the wider community as a Business Association*
- *'Essential Queensferry' a magazine that brought in members*
- *Members Meetings and accent on networking*
- *News Network of matters related to business life in the area.*
- *High Street Parking and representations made to the CoEC Roads Dept.*
- *Business Refuse Bins and Business Rates for High Street closures was addressed.*
- *Cruise Ships visiting the Forth and communication with CoEC on related issues.*
- *Roads Road repairs, Promenade upgrading, Signage, Parking.*
- *Planning Liaison with Keith Giblett of QDCC, City Planners and local groups.*
- *Jacob's Ladder – CoEC slowly taking some action.*
- *Forth Crossing Tunnel preferred to a Bridge and work of Forth TAG.*
- *Port Edgar, Orocco Pier and other local developments*

Treasurers Report – from Kirsty Hodge

Kirsty presented the accounts for the past year, these are attached.

Secretary's Report – from Joanne McDonald

Joanne reported that she had taken over the role of Secretary in the past 2 months when the previous position holder had had to step down.

Members Report – passed on by Rona Martin – 53 full members; 4 affiliate members and 15 fees awaited.

Website Report - introduction of Fiona Christie and thanks to Simon Carvisiglia

School Awards – DF reported on behalf of Moira Cunningham and her team

Queensferry Ambition – Wil Tunnel provided an update on this exciting initiative

Christmas in Queensferry – update from Charles Blackwell

Business Sketches - Charles Blackwell, Robbie Kyle

Chairman's Suggestions:

- a. *Maintain the level of the £40 membership fee. (£35 in 2002)*
- b. *Continue to hold at least two Members Meetings per year.*
- c. *Maintain the strong links with CoEC and the Community Council.*
- d. *Work with the CoEC for strategic planning for Queensferry Ambition.*
- e. *More news via the Queensferry Gazette, and on the website.*

Keith Giblett chairs the Nominations (present committee stand down)

Keith provided a view from the perspective of the Community Council on the working links with the Business Association.

Nominations

Chairperson - Douglas Flett	(p – W.Tunnell, s – K.Blair)
Treasurer - Kirsty Hodge	(p – K.Blair, s - D.Walker)
Secretary - Joanne McDonald	(p – J.Murphy, s – K.Hodge)

Nominations for Committee -	
Moira Cunningham	(deferred until Moira is back from ill health)
Rona Martin,	(p – W.Tunnell, s – D.Flett)
Kay Blair,	(p – W.Tunnell, s – D.Walker)
Charles Blackwell,	(p – J.Murphy, s – K.Hodge)
Lucy Sillitoe	(p – D.Flett, s – C.Blackwell)
Fiona Christie (Web Editor)-	(p – D.Flett, s – K.Blair)
Gerardine Durkin	(p – W.Tunnell, s – D.Flett)

Vice Chair to be decided by the committee

Close with thanks to Lucy Sillitoe and Dundas Castle for very generously hosting the evening.

Queensferry Business Association

*Accounts for the year to
31st October 2007*

*Presented to the Annual General Meeting
Thursday November 22nd 2007*

QUEENSFERRY BUSINESS ASSOCIATION
Accounts for the year to 31st October 2007

PROFIT & LOSS ACCOUNT

	2007	2006
INCOME		
MEMBERSHIP		
Membership Subscriptions	£1,837.00	£2,886.16
Bank Interest Received	£8.51	£0.97
Donations	£0.00	£990.00
Grant money held for Queensferry Ambition	£6,000.00	£0.00
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	£7,845.51	£3,877.13
FUND RAISING		
SUMMER BALL		
Ticket	£0.00	£0.00
Sales/Auction/Raffle		
Cost of 2005 Summer Ball	£0.00	-£1,430.79
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Summer Ball Surplus	£0.00	-£1,430.79
XMAS PAGEANT		
Sponsorship/Donations/Grant	£4,579.78	£8,325.23
Expenses	-£5,191.85	-£9,753.69
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Xmas Pageant Surplus	-£612.07	-£1,428.46
SALSA NIGHT		
Tickets / Raffles	£0.00	£1,375.00
Cost of 2006 Salsa Night	-£300.00	-£825.00
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Salsa Night Surplus	-£300.00	£550.00
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SURPLUS INCOME	£6,933.44	£1,567.88
Overheads		
Web Site	£454.18	£1,524.41
Updates		
Membership	£40.00	£166.08
Packs/Meetings		
Bank Charges	£40.00	£80.22
Donations	£0.00	£150.00
School Awards Nov 2006	£528.97	£0.00
School Awards Jun 2007	£135.00	£0.00
Wreaths	£31.15	£75.00
Flowers	£55.00	£27.50

Essential Queensferry Map	£80.00	£317.50
Unpaid Cheque	£0.00	£480.00
Flower Box	£0.00	£40.00
Nipers Nursery Refund	£0.00	£80.00
Donald Ford Images	£50.00	£0.00
Tax deducted	£1.63	£0.00
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	£1,415.93	£2,940.71
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NETT PROFIT / - LOSS	£5,517.51	-£1,372.83
Grant money held for Queensferry Ambition	-£6,000.00	£0.00
	-£482.49	-£1,372.83
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QUEENSFERRY BUSINESS ASSOCIATION
Accounts for the year to 31st October 2007

BALANCE SHEET	2007	2006
CURRENT ASSETS		
Clydesdale Bank Current A/c	£604.38	£1,133.75
Clydesdale Bank Deposit A/c	£6,103.68	£56.80
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	£6,708.06	£1,190.55
CURRENT LIABILITIES		
Grant money held for Queensferry Ambition	-£6,000.00	£0.00
NETT CURRENT ASSETS / - LIABILITIES	£708.06	£1,190.55
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NETT ASSETS / - LIABILITIES	£708.06	£1,190.55
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REPRESENTED BY:-		
Surplus b/f	£1,190.55	£2,563.38
Profit / Loss Account	-£482.49	-£1,372.83
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	£708.06	£1,190.55
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I hereby certify that the above accounts have been produced from the records and other information supplied to me and are in accordance therewith. The records have not been audited.

TREASURER

K Hodge